

SMSF Annual Checklist for Tax Return

Bank Accounts:

Bank statements for all bank accounts that cover the entire Financial year, so this may require extra statements to show 1st July and 30th June

Shares:

- Annual Share Statement
- Dividend Notices issued
- Buy notices
- Sell notices
- Original buy price if any shares have been sold during the financial year
- HIN Number for shares held

Rental Property:

- Loan Statements
- Bank statements
- Annual rental statements
- Rates Notices
- Water notices
- Insurance renewals
- Body Corp Notices
- Repairs and Maintenance – all receipts/invoices
- Valuation required every year on the property
- Commercial Property – we will require a copy of the lease

Crypto Currency - (may need additional information)

- Buy Notices
- Sell Notices
- Trade Notices
- Detailed listing of Trades in CSV:
- Annual statements (both PDF and CSV format)

Gold/Silver – Precious Metals

- Storage Fees for where this is stored
- Annual photos on a current newspaper to show date of photograph
- Insurance certificate (if required)
- Market valuation
- Insurance
- Stat Dec if stored at own residence

Collectibles

- Valuations
- Storage Fees
- Insurance certificate



Other

- Rollover statements
- Accounting Fees
- Audit Fees
- ASIC Fees (if applicable)
- Insurance Premium Notices for Life Insurance
- Legal Fees
- Property Purchase contract/ sale contract